

**Covington Township
Board of Supervisors
Organizational Meeting
January 6, 2020**

Covington Township Supervisors Richard Powlison, Stuart Lisowski and Scott Fessler met for the reorganizational meeting of the Township, located at 114 East Hill Road, Covington PA. Also attending was Secretary Nicole Bennett.

Pledge of Allegiance was said by all in attendance.

Motion by R. Powlison, second S. Fessler, all ayes to appoint S. Lisowski as Temporary Chairman.

Meeting was called to order at 7:00PM by Temporary Chairman S. Lisowski.

The public comments portion of this meeting related to this agenda was opened with no comments being made.

Motion by R. Powlison, second S. Fessler, all ayes to appoint S. Lisowski as Chairman.

Motion by S. Fessler, second S. Lisowski, all ayes to appoint R. Powlison as Vice Chairman.

Motion by S. Lisowski, second S. Fessler all ayes to appoint the following employees and to keep their current wages at this time, will discuss pay increase later, either as a whole percentage or individual increase:

Nathan Bennett, Road Master
Nicole Bennett, Secretary/Treasurer
Donna Casselberry, Zoning Officer
Larry Meeker, Road Crew
Mark Spohn, Road Crew
Terry Austin, PT Road Crew
will hire Temp when/as needed

Motion by R. Powlison, second S. Lisowski, all ayes to retain Chris Lantz as Township Solicitor and Bruce Vickery as Zoning Hearing Board Solicitor.

Motion by R. Powlison, second S. Fessler, all ayes to appoint Gloria Schwab as vacancy board chairman.

Motion by R. Powlison, second S. Fessler, all ayes that Scott Bray to be retained as Township Engineer.

Motion by R. Powlison, second S. Fessler, all ayes to retain First Citizens Community Bank as financial institution as well as Raymond James as a CD holder.

Motion by S. Lisowski, second S. Fessler, all ayes to retain Mike Stoudt as Building Code Official.

Motion by S. Lisowski, second S. Fessler, all ayes to retain Ridgerunner SEO Services Inc. as Sewage Authority with alternate being Robert Burtin.

Motion by S. Fessler, second S. Lisowski, all ayes to appoint Zoning Officer & Secretary as Flood Plain Administrator. Order of staff would be: Zoning Officer/Secretary, FEMA Office, Bloss Borough.

There were no new members needed for the Upper Tioga River Authority at this time.

There were no new members needed for the Township Municipal Authority at this time.

Motion by R. Powlison, second S. Lisowski, all ayes to hold township meetings on the second Monday of the month at 7:00PM. With the organizational meeting the first Monday January 4, 2021.

Motion by S. Lisowski, second R. Powlison, all ayes to certify Nicole Bennett as the voting delegate.

Motion by S. Lisowski, second by S. Fessler, all ayes to certify Secretary to PA Local Government Secretaries Assoc Convention.

Motion by S. Lisowski, second R. Powlison, all ayes to establish the treasurer's bond at \$450,000.00.

Motion by S. Lisowski, second S. Fessler, all ayes to set mileage rate same as the IRS (to change accordingly throughout the year.)

Motion by S. Lisowski, second R. Powlison, all ayes that Supervisors will work for the Township as needed.

Motion by S. Lisowski, second S. Fessler, all ayes that Township employees may attend workshops as needed.

Motion by S. Lisowski, second R. Powlison, all ayes that Township holidays are as follows: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving, Christmas and 2 election days.

Motion by S. Lisowski, second S. Fessler, all ayes that Township clean-up day be held May 2, 2020 from 8:00AM – 1:00PM, as well as Community BBQ.

Motion by S. Lisowski, second S. Fessler, all ayes to advertise that 2 new members are needed for Zoning Hearing Board.

There are no new members needed for the Township Planning Commission at this time.

Motion by S. Lisowski, second S. Fessler, all ayes to appoint Township Secretary Nicole Bennett as the Administrative Secretary to the ZHB and Planning Commission.

Motion by S. Lisowski, second S. Fessler, all ayes to appoint Nicole Bennett as first rep and Donna Casselberry as second rep to ACT 32 Representatives.

Motion by S. Lisowski, second R. Powlison, all ayes to retain Ryan Lightner as Emergency Management Coordinator.

Motion by S. Lisowski, second S. Fessler, all ayes that the cemeteries will be handled in the following matter:

Riverfront: Bennett Mowing

Frost: Boy Scouts

Mack Road: Chad English

Cherry Flats Road: Craig Family

East Creek Road: Nick Wivell

Motion by S. Lisowski, second S. Fessler, all ayes to keep resolution FEE schedule same as changes that were made a few months prior.

Motion by S. Lisowski, second S. Fessler, all ayes to appoint Designation of Agent Resolutions for PEMA/FEMA to Nate Bennett.

With their being no further business, a motion was made by S. Lisowski, second R. Powlison to adjourn the meeting at 7:14PM.

Respectfully Submitted,
Nicole Bennett, Secretary
Covington Township