

**Covington Township
Board of Supervisors
Organizational Meeting
January 3, 2022**

Covington Township Supervisors Richard Powlison, Stuart Lisowski and Scott Fessler met for the reorganizational meeting of the Township, located at 114 East Hill Road, Covington PA. Also attending was Secretary Nicole Bennett.

Pledge of Allegiance was said by all in attendance.

Motion by R. Powlison, second S. Fessler, all ayes to appoint S. Lisowski as Temporary Chairman.

Meeting was called to order at 7:00PM by Temporary Chairman S. Lisowski.

The public comments portion of this meeting related to this agenda was opened with no comments being made.

Motion by S. Fessler, second R. Powlison, all ayes to appoint S. Lisowski as Chairman.

Motion by S. Fessler, second S. Lisowski, all ayes to appoint R. Powlison as Vice Chairman.

Motion by S. Lisowski, second R. Powlison all ayes to appoint the following employees and to give a \$2.00 pay raise across the board.

Nathan Bennett, Road Master \$20.45

Nicole Bennett, Secretary/Treasurer \$18.05

Donna Casselberry, Zoning Officer \$16.88

Larry Meeker, Road Crew \$19.28

Terry Austin, PT Road Crew \$19.08

will hire Temp when/as needed

Motion by S. Lisowski, second S. Fessler, all ayes to retain Chris Lantz as Township Solicitor and Bruce Vickery as Zoning Hearing Board Solicitor.

Motion by S. Lisowski, second S. Fessler, all ayes to appoint Gloria Schwab as vacancy board chairman.

Motion by S. Lisowski, second R. Powlison, all ayes that Scott Bray to be retained as Township Engineer.

Motion by S. Lisowski, second S. Fessler, all ayes to retain First Citizens Community Bank as financial institution as well as Raymond James as a CD holder.

Motion by S. Lisowski, second R. Powlison, all ayes to retain Mike Stoudt as Building Code Official.

Motion by S. Lisowski, second S. Fessler, all ayes to retain Ridgerunner SEO Services Inc. as Sewage Authority with alternate being Robert Burtin.

Motion by S. Lisowski, second S. Fessler, all ayes to appoint Zoning Officer & Secretary as Flood Plain Administrator. Order of staff would be: Zoning Officer/Secretary, FEMA Office, Bloss Borough.

Motion by S. Lisw, second S. Fessler, all ayes to keep Stuart Lisowski on the Upper Tioga River Authority.

There were no new members needed for the Township Municipal Authority at this time.

Motion by S. Lisowski, second S. Fessler, all ayes to hold township meetings on the second Monday of the month at 7:00PM. With the organizational meeting the first Monday January 3, 2022.

Motion by S. Lisowski, second R. Powlison, all ayes to certify Nicole Bennett as the voting delegate.

Motion by S. Lisowski, second by R. Powlison, all ayes to certify Secretary to PA Local Government Secretaries Assoc Convention.

Motion by S. Lisowski, second R. Powlison, all ayes to establish the treasurer's bond at \$450,000.00.

Motion by S. Lisowski, second R. Powlison, all ayes to set mileage rate same as the IRS (to change accordingly throughout the year.)

Motion by S. Lisowski, second S. Fessler, all ayes that Township employees may attend workshops as needed.

Motion by S. Lisowski, second S. Fessler, all ayes that Township holidays are as follows: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving, Christmas and 2 election days.

Motion by S. Lisowski, second R. Powlison, all ayes for bids to be placed in February for March meeting.

Motion by S. Lisowski, second S. Fessler, all ayes that Township clean-up day be held May 7, 2022 from 8:00AM – 1:00PM, as well as Community BBQ, with future amendments to fundraising for Banners.

Motion by S. Lisowski, second S. Fessler, all ayes to advertise that 4 new members are needed for Zoning Hearing Board.

Motion by S. Lisowski, second R. Powlison, all ayes to reappoint Nicole Bennett & Mike Bogaczyk to the Planning Commission.

Motion by S. Lisowski, second S. Fessler, all ayes to appoint Township Secretary Nicole Bennett as the Administrative Secretary to the ZHB and Planning Commission.

Motion by S. Lisowski, second R. Powlison, all ayes to appoint Nicole Bennett as first rep and Donna Casselberry as second rep to ACT 32 Representatives.

Motion by S. Lisowski, second R. Powlison, all ayes to retain Ryan Lightner as Emergency Management Coordinator.

Motion by S. Lisowski, second R. Powlison, all ayes that the cemeteries will be handled in the following matter:

Riverfront: Bennett Mowing

Mack Road: Chad English

Cherry Flats Road: Ken Smith

Frost: Nick Wivell

Motion by S. Lisowski, second S. Fessler, all ayes to keep resolution FEE schedule same as changes that were made a few months prior.

Motion by S. Lisowski, second S. Fessler, all ayes to appoint Designation of Agent Resolutions for PEMA/FEMA to Nate Bennett.

Motion by S. Lisowski, second R. Powlison, all ayes to appoint Michelle English and Janet Zimmer to auditors along with the elected Barbara Stager.

With their being no further business, the meeting was adjourned at 7:15PM.

Respectfully Submitted,
Nicole Bennett, Secretary
Covington Township