

COVINGTON TOWNSHIP
Board of Supervisors
Regular Monthly Meeting
June 12, 2017

The June 12, 2017 regular monthly meeting of the Covington Township Board of Supervisors was held in the Covington Township Municipal Building at 114 East Hill Road, Covington PA. Chairman Stuart Lisowski called the meeting to order at 7:00PM. Present along with the Chairman was Supervisor Frank Yungwirth, Supervisor Richard Powlison and Secretary Nicole Bennett.

Chairman Lisowski asked for Public Comments on Agenda items only.

Minutes of the meeting held May 8, 2017 were reviewed and approved.

Motion to pass: 1st – S. Lisowski, 2nd – R. Powlison, all ayes.

The Treasurers Report was reviewed.

Motion to pass: 1st – S. Lisowski, 2nd – R. Powlison, all ayes.

The Bills List was reviewed and motion was made to pay bills.

Motion to pass: 1st – S. Lisowski, 2nd – F. Yungwirth, all ayes.

The Real Estate Transfer Report was reviewed.

Motion to pass: 1st – S. Lisowski, 2nd – R. Powlison, all ayes.

Road Master Report: Grading and preparing roads for road oil. Road oil is being laid on Monday June 12 and Tuesday June 13, 2017.

Zoning Report: Zoning Violations report was reviewed. Nothing has changed, Secretary advised that in Old Business there was a couple motions that needed to be made to proceed further with the Solicitor in regards to violations.

Building Permits: Building Permits were reviewed. Supervisor Yungwirth then advised that at same house, if we could get two (2) blind child signs to put up on each end of house.

Sewer Permits: Sewer Permits were reviewed.

OLD BUSINESS

- New Health Insurance plans to look into. Secretary advised Supervisors of which options were available and which were recommended from Blue Cross. Cut-off date to get all information in for this is June 14, for July 1 renewal. **Motion** was made by R. Powlison to accept the Custom PPO Platinum 11 plan, motion was seconded by S. Lisowski, all ayes.
- Letter from Solicitor in regards to Rodriguez Mobile Home Park. **Motion** was made by S. Lisowski for Solicitor to send out enforcement letter in regards to violations. Motion was seconded by F. Yungwirth, all ayes. A second **Motion** was made by R. Powlison that if all violations are not resolved in time period provided by Solicitor that they then can go to file complaint with District Justice for further enforcement. Motion was seconded by S. Lisowski, all ayes.

- Letter from Richmond Municipal Authority in regards to recent bill that was received on grinder pump rebuild. Dave came to look at everything that was in lower garage. Which took care of our \$1,026.98 bill and left us with a credit towards other rebuilds in the amount of \$1,373.02.

NEW BUSINESS

- Letter from Penn Dot in regards to Williamson Rd. will be doing micro-surface in Spring of 2018. Would like response prior to July 1, 2017 if there are any drainage or utility issues that we are aware of, which could affect the project or existing or planned upgrades. At this time, Covington Township Board of Supervisors are unaware of anything going on.
- Discussion on Timeclocks. Supervisor Powlison advised what little research he had done, and companies that he had looked into. Supervisor Yungwirth was concerned on sending out payroll information to 3rd party in the possibility of compromising employees information. Supervisors chose to do more research in regards to this.
- Employee Manual. Secretary took old Employee Manual and a Manual from another smaller Township and put them together and combined correct information to give to the Supervisors. Although they chose to make minor adjustments such as corrected spelling and changing other wording, a **motion** was made to disregard old manual and accept and adopt new employee manual as of June 12, 2017 by R. Powlison and a second motion was made by S. Lisowski, all ayes.
- Letter of resignation from Ronald Vance. Secretary requested information in order to process pay out on comp time, vacation and sick time. **Motion** was made to accept this and pay out all time by F. Yungwirth, a second motion was made by S. Lisowski, all ayes.

Information/Announcements

Next Township meeting will be held July 10, 2017
Next Recycle day will be held July 8, 2017 and we are in need of a volunteer.

No Public Comments

With their being no further business the meeting was adjourned at 8:17PM.

Respectfully Submitted,

Nicole Bennett
Secretary
Covington Township