

Covington Township – Tioga County

Board of Supervisors

Special Monthly Meeting

January 18, 2016

The January 18, 2016 special meeting of the Covington Township Board of Supervisors was held in the Covington Township Municipal Building at 114 East Hill Road, Covington PA. Chairman Stuart Lisowski called the meeting to order at 7:00PM. Present along with the chairman was Supervisor Richard Powlison and Secretary Nicole Bennett. Supervisor Frank Yungwirth was not available and did not make to meeting.

Chairman Lisowski asked for Public Comments on agenda items only. Foster Marvin asked about Treasurer Report. Foster Marvin and Mike Bogaczyk wanted to know what accounts were what and what they were used for.

Minutes of the meetings held January 4, 2016 were reviewed. **Motion** to pass: 1st – R. Powlison, 2nd – S. Lisowski, all ayes.

The Treasurers Report: The treasurers report for the meeting was reviewed. **Motion** to pass: 1st – S. Lisowski, 2nd – R. Powlison, all ayes.

The Bills List: The bills list was relieved and motion was made to pay. Supervisor Lisowski said about getting in touch with First Citizens National Bank and see about possibly joining the General Fund & Equipment Fund. **Motion** to pass: 1st – S. Lisowski, 2nd – R. Powlison, all ayes.

Employee Matters: Motion was made to removed Lisa Gaylord-Everett as Secretary, as no longer an employee of Covington Township and remove her from all Township duties. **Motion** to pass: 1st – S. Lisowski, 2nd – R. Powlison. Motion was made to give N. Bennett health care, vacation and sick time as now a FT employee. Wanted to check into Employee Manual to make sure no stipulations. **Motion** to pass: 1st – S. Lisowski, 2nd – R. Powlison

Road Master Report: Supervisor Lisowski advised of road masters report.

Zoning Report: No Report

Building Permit: No Permits

Sewer Permit: No Permits. Dave Kurzejewski advised on moving forward on sewer hook-ups.

OLD BUSINESS:

From January 4, 2016 Organizational Meeting, some things were tabled. Such as: affirm township employees and set wages.

Secretary: Appointing Nicole Bennett as FT Secretary. (13.00) after 90 days (13.50)

Zoning Officer: Need to advertise end of February for new hire (11.00)

Road Crew: Terry Austin raise (15.00) **Motion** S. Lisowski, R. Powlison

Certify Secretary to PA Local Governmental Secretaries Assoc Convention: Nicole **Motion S.** Lisowski, R. Powlison

Reappoint Bill Faughnan for 2 years on Zoning Hearing Board. **Motion S.** Lisowski, R. Powlison

Reappoint Joe Tokarz for 2 years on Planning Commission. **Motion R.** Powlison, S. Lisowski

Appoint the township Secretary as the administrative secretary to ZHB and Planning Commission. **Motion S.** Lisowski, R. Powlison

ACT 32 Representatives: First Rep as Nancy Smith, Second Rep as Nicole Bennett. **Motion S.** Lisowski, R. Powlison

Appoint Emergency Management Coordinator: John Brown **Motion S.** Lisowski, R. Powlison

Update signature cards for First Citizens National Bank **Motion S.** Lisowski, R. Powlison

Supervisor Lisowski advised on Salt Shed. Previous Secretary told road master and supervisors that roof project would be started January 18. Spoke with Conestoga Building, as paperwork was never completed and never advised anyone of date. 4-6 week wait until they can now get out to complete roof.

NEW BUSINESS:

Secretary presented letter from NTSWA on conducting survey on recycling/composting information. We do not do, will fill out survey and send back. Get in contact with NTSWA about having recycling here at building and how far would they go to homes.

Discussed about having recording cameras here at building and might be beneficial to township residents to have recycle center as many residents have asked about it. Which led to the camera on premises does not record. Secretary asked to go to Wal-Mart to get SD card for camera system to see if it would then record.

Secretary presented Thank You letter from Mansfield Chamber of Commerce and dues.

Supervisor Lisowski presented about looking into Dirt & Gravel program for Kendrick Road and possibly some other roads. Also brought to attention on Road Oil, would like to push to 150ft instead of 100.

Supervisor Lisowski presented about having second driveway put in in front parking lot. Will speak with road crew to have them do when they have time.

There will be an executive session after meeting.

With their being no further business, the meeting was adjourned at 8:05PM.

Respectfully Submitted,

Nicole Bennett, Secretary