

COVINGTON TOWNSHIP
Board of Supervisors
Regular Monthly Meeting
AGENDA
October 9, 2017

The October 9, 2017 regular monthly meeting of the Covington Township Board of Supervisors was held in the Covington Township Municipal Building at 114 East Hill Road, Covington PA. Chairman Lisowski called the meeting to order at 7:00PM. Present along with the Chairman was Supervisor Powlison, Supervisor Yungwirth, Secretary Nicole Bennett and Assistant Secretary Donna Casselberry.

Chairman Lisowski asked for Public Comments on Agenda items only. Dave K. asked about municipal liens on sewer properties. Said Tri-State building has been sold. Contact Randy Jeliff, Supervisors advised will have Secretary contact Solicitor.

Minutes of the meeting held September 11, 2017 were reviewed and approved.

Motion to pass: 1st – S. Lisowski, 2nd – R. Powlison, all ayes.

The Treasurers Report was reviewed and approved.

Motion to pass: 1st – S. Lisowski, 2nd – R. Powlison, all ayes.

The Deposit Report was reviewed and approved.

Motion to pass: 1st – S. Lisowski, 2nd – R. Powlison, all ayes.

The Bills List was reviewed and motion was made to pay bills.

Motion to pass: 1st – S. Lisowski, 2nd – R. Powlison, all ayes.

The Real Estate Transfer Report was reviewed and approved.

Motion to pass: 1st – S. Lisowski, 2nd – R. Powlison, all ayes.

Payroll/Employee Hours Report was reviewed.

Road Master Report: Supervisor Lisowski advised that road crew has been working in yard practicing with paver on laying DSA for our Dirt & Gravel Roads. They have also been keeping other equipment up to specs and getting them ready for winter weather.

Zoning Report: Zoning Violations report was reviewed. Assistant Secretary advised no changes to violations, although stated how Court Hearing went on September 18 with Rodriguez. Received monies and gave them an additional 30 days to comply. If not completed within 30 days, will start to be charged up to \$1,000.00 per day.

Building Permits were reviewed.

Sewer Permits were reviewed.

OLD BUSINESS

- September marked 90 days for 2 new employees. Larry Meeker has received his uniforms, is not accepting health insurance we provide due to wife's insurance plan. Supervisors chose to give \$1.00 / hr increase. Mark Spohn has received his uniforms and is accepting health insurance. Supervisors chose no pay increase at this time.
- Resolution to sign for intergovernmental Agreement with Penn Dot to receive funding on Palmer Road Bridge. **Motion** to pass: 1st – S. Lisowski, 2nd – R. Powlison, all ayes.
- Discussion on accepting debit/credit cards. Some quotes were provided, Dave K. said to contact Brady Connelly at First Citizens to get quotes from there as well.
- Secretary advised that the 2nd Saturday recycling bin was cancelled due to the fact that we have the bin open 24/7. Secretary has also asked NTSWA for an additional bin strictly for plastic. Will bring something when it becomes available.

NEW BUSINESS

- Resolution to adopt the Hazard Mitigation Plan, if not accepted will lose FEMA funding. **Motion** to pass: 1st – S. Lisowski, 2nd – F. Yungwirth, all ayes.
- LUCA Registration and Guidelines, letter was provided. Secretary will fill out 2020 Census.
- Estimated Liquid Fuels Allocation for 2018 - \$117,129.54 which will be \$3,480.32 more than 2017 upon completion of forms.
- Engineering Services from Scott Bray (email was provided as well as contract). **Motion** to pass: 1st – S. Lisowski, 2nd – R. Powlison, all ayes.
- Budget will be available at November 13 meeting for review.
- New camera system, which will be able to reach further away, hold more on the drive and be able to access from cell phone, other office computers for when Secretary isn't in. Supervisors would like a good camera, and asked Secretary to do a little more research to what is out there.
- Proposal from HRI, Inc in delivery and stockpile of Millings which will be coming from Route 660 as well as Main Street.
- Discussion on easement on property on Haverley Hill Road where Supervisor Powlison is currently working. Foster M. stated would discuss at later date as land is just now being subdivided.
- Discussion on Stager property in regards to fire. Resolution to pass on who is Floodplain Administrator (per Solicitor). Secretary advised that she has been in contact with Erica Tomlinson from Conservation District as well as many other people to make sure we are not going to lose FEMA due to this issue. Jar Erb from ERB Inspections Inc was at meeting for discussion as well. **Motion** to pass resolution as ERB Inspections as our Floodplain Administrator: 1st – R. Powlison, 2nd – S. Lisowski, all ayes.
- Two Land Development/Subdivisions are in and to be approved. All has been approved through Planning Commission. Supervisor Lisowski signed maps as well as Secretary Nicole Bennett.
- Vision Government website starting charging as of Monday October 2, 2017. This website is used almost daily in the office; County Assessment Office is now charging up to \$500.00 for 365 days of use.

Supervisors asked Secretary to come up with letter and will sign to send to County Commissioners.
-Email from Scott Bray in regards to Palmer Road bridge with estimate price for pipe and headwalls.

Information/Announcements

Next Township Meeting will be held November 13, 2017.
Kids Halloween Party will be held October 28, 2017 at 11:00AM this year. We will be doing a costume contest, games and treats.

With their being no further business the meeting was adjourned at 9:08PM.

Respectfully Submitted,

Nicole Bennett
Secretary
Covington Township