

COVINGTON TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING  
SEPTEMBER 13, 2021

The September 13, 2021, meeting of the Covington Township Board of Supervisors was held in the Covington Township Municipal Building at 114 East Hill Road, Covington PA. Chairman Lisowski called the meeting to order at 7:00PM. Present along with the chairman was Supervisor Powlison, Supervisor Fessler and Secretary Nicole Bennett.

No public comments were made.

Minutes of the meeting held on August 9, 2021, were reviewed, and approved.

**Motion** to pass: 1<sup>st</sup> – R. Powlison, 2<sup>nd</sup> – S. Fessler, all ayes.

The Treasurer's Report was reviewed and approved.

**Motion** to pass: 1<sup>st</sup> – R. Powlison, 2<sup>nd</sup> – S. Fessler, all ayes.

The Deposit List was reviewed and approved.

**Motion** to pass: 1<sup>st</sup> – R. Powlison, 2<sup>nd</sup> – S. Fessler, all ayes.

The Bills List was reviewed and approved. With the addition of paying Richard Cunningham \$18.00 per load to equal \$1188.00. Change TBD on bills list.

**Motion** to pass: 1<sup>st</sup> – S. Fessler, 2<sup>nd</sup> – R. Powlison, all ayes.

The Real Estate Transfer Report was reviewed and approved.

**Motion** to pass: 1<sup>st</sup> – S. Fessler, 2<sup>nd</sup> – R. Powlison, all ayes.

Payroll/Employee Hours were reviewed and approved.

**Motion** to pass: 1<sup>st</sup> – R. Powlison, 2<sup>nd</sup> – S. Fessler, all ayes.

Road Master Report: Fixing damage done from previous storms, cleaning up around shop/yard. Hilfiger bridge, Wilson Road and Erway Completed. Supervisor Lisowski stated that the potholes on Hutchison, Blake, E. Creek and Erway need to be taken care of.

Zoning Report: No Report

Building Permits: Report was reviewed.

Sewer Permits: No Report

**OLD BUSINESS**

- Gardner property, Supervisors met with Pat Barret, letter was sent to solicitor to move forward with process of court.
- Gutters – Secretary advised was in contact with Bill Westlake, still another couple weeks before he is able to get here, will contact few days prior to let know when he is coming.

- Bids were opened and reviewed on the 2001 F550. Highest bid was David Vorhis with the amount of \$7,109.67. **Motion** to accept David Vorhis bid – 1<sup>st</sup> – S. Fessler, 2<sup>nd</sup> – S. Lisowski, all ayes. Will accept cash or cashiers check with 15 days to do so, if not contact within that time the next bid will receive the truck.
- Sign for front of building – Secretary advised spoke with a couple sign companies and are looking more towards \$20,000.00 to have the type of sign wanted installed. Bill Robinson said to try contacting The Sign Shop in Mansfield, as they did his signs. Secretary will be in contact with them. Size would like 3ftx4ft, masonry possible wood roof.

### NEW BUSINESS

- Veteran’s Memorial – Secretary contacted Franklin Bronze Plaque (at time of meeting was still waiting for Quote) – to find out if more names can be added after plaque is done.
- Wreaths Across America – Supervisors would like to go ahead and do the same thing we did last year with the same program.
  - Discussion on Donna attending meetings & getting paid for it as well as changing employee handbook job description to match what she is and is not to do. Supervisors would like to amend the description. If Board requests to be here, she will be paid for it, if she is stepping in for Secretary, she will be paid for it or if there is a zoning issue that she needs to attend. Otherwise, no need to attend meetings and get paid. **Motion** to pass: 1<sup>st</sup> – R. Powlison, 2<sup>nd</sup> – S. Lisowski, all ayes.
  - Cheryl contacted about ordinances and resolutions that need to be adopted and signed by the Township regarding UTTRA. Copies were provided for each Supervisor. Supervisor Lisowski asked to have ordinances and resolutions in next month meeting for adoption.
    - New employee position. PT/FT position to start immediately with starting rate at \$14.00.
- Topsoil from Richard Cunningham (Hilfiger Road) – discussion in bills list and made changes as per Supervisor Lisowski and Supervisor Fessler.

### NEW AGENDA ITEMS

- Billboards – letter from Summit Locations lawyer – Supervisors advised to send straight to Solicitor. Supervisor Powlison stated we were to have Ordinance ready to pass for meeting. Will be in contact with Solicitor.
- Letter to FCCB for new COVID-19 Relief money account. Supervisors to sign letter to move forward with this.

**Motion** to pass new agenda items: 1<sup>st</sup> – R. Powlison, 2<sup>nd</sup> – S. Fessler, all ayes.

With there being no further business, the meeting was adjourned at 8:00PM.

Respectfully Submitted,

Nicole Bennett, Secretary  
Covington Township