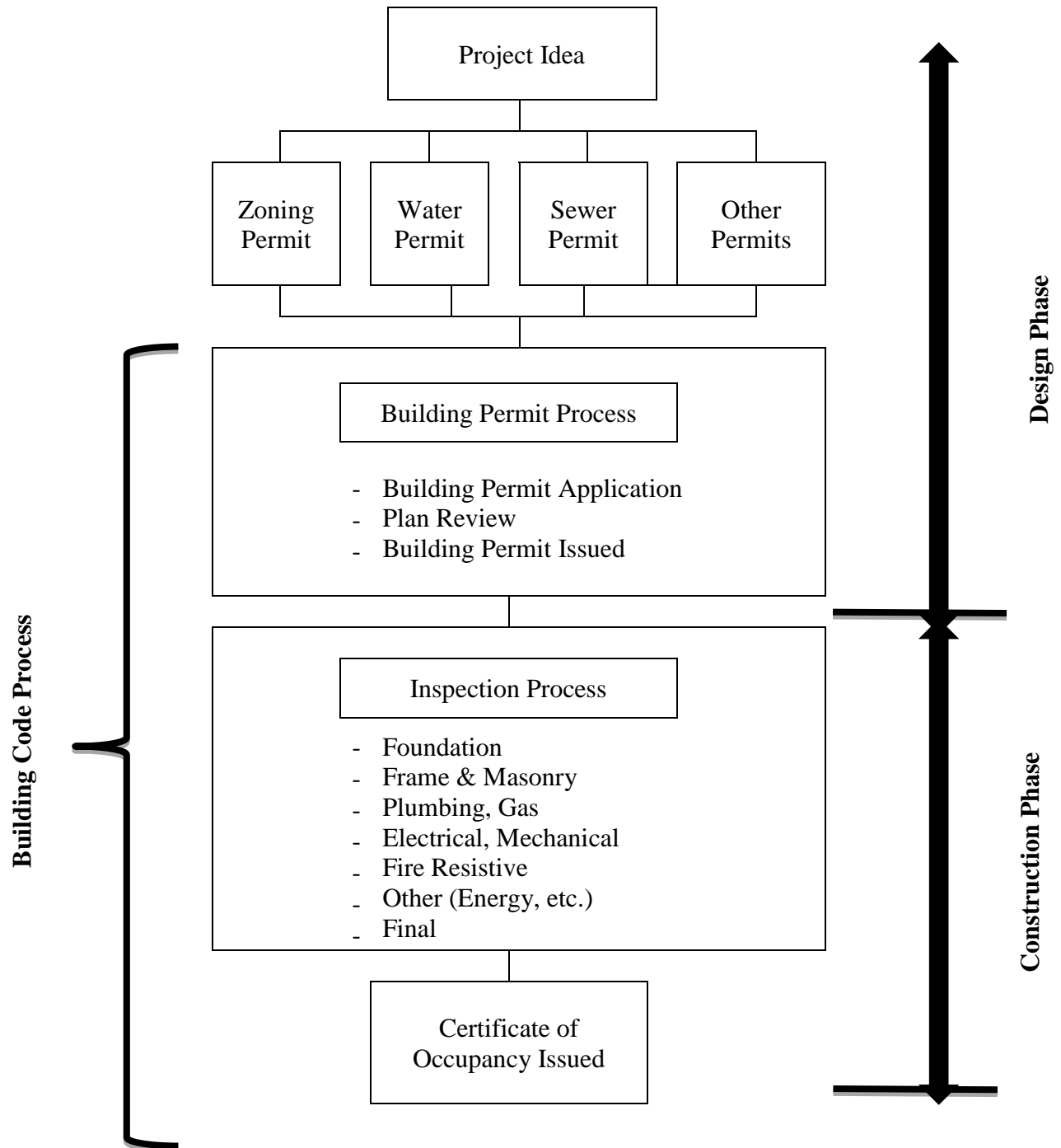


# COVINGTON TOWNSHIP

## THE BUILDING REGULATORY PROCESS



**Covington Township  
East Hill Road  
Covington, PA 16917**

**Phone: (570) 659-5439**

**Fax: (570) 659-0216**

---

**NEW HOURS FOR COVINGTON TOWNSHIP BUILDING PERMITS:**

BUILDING PERMIT APPLICATIONS CAN BE PICKED UP AT THE TOWNSHIP BUILDING OFFICE MONDAY THROUGH THURSDAY 9:00 am to 2:00 pm.

PERMITS ARE NOT ISSUED AT THE TIME YOU GET THE APPLICATION. COMPLETED APPLICATIONS WILL BE REVIEWED TUESDAYS AND THURSDAYS, BY APPOINTMENT ONLY, BETWEEN THE HOURS OF 3:30 PM TO 5:00 PM.

RESIDENTIAL PERMITS - THE BUILDING CODE OFFICIAL SHALL GRANT OR DENY A PERMIT APPLICATION, IN WHOLE OR PART, WITHIN **5 BUSINESS DAYS** OF FILING DATE OR THE APPLICATION IS DEEMED APPROVED.

COMMERICAL PERMITS - THE BUILDING CODE OFFICIAL SHALL GRANT OR DENY A PERMIT APPLICATION, IN WHOLE OR PART, WITHIN **30 BUSINESS DAYS** OF THE FILING DATE.

PLAN YOUR PROJECTS ACCORDINGLY.



**BUILDING INSPECTION FEES FOR COVINGTON TOWNSHIP**

1. **APPLICATION COST: \$25.00 TO BE PAID ON ALL APPLICATIONS UPON SUBMITTAL.**
2. **\$10.00 CONSTRUCTION FEE PLUS \$1.00 PER \$1,000.00 OVER \$1,000.00.**  
**THIS FEE APPLIES ONLY TO NON-INSPECTABLE PERMITS IN COVINGTON TOWNSHIP.**
3. **ALL FEES MUST BE PAID BEFORE PERMIT IS ISSUED.**
4. **RESIDENTIAL FEES**
  - A. **\$60.00 MINIMUM PLUS \$4.50 STATE INSPECTION FEE FOR CONSTRUCTION COSTS OF \$5,000.00 OR LESS.**
  - B. **ALTERATIONS TO EXISTING STRUCTURES SHALL BE BASED ON THE TOTAL CONSTRUCTION COST OF THE PROJECT. COSTS GREATER THAN \$5,000.00 WOULD BE \$60.00 (MINIMUM FEE) PLUS \$4.50 (STATE PERMIT FEE) PLUS \$7.00/\$1,000.00 OF THE PROJECT COST ABOVE \$5,000.00.**
  - C. **NEW CONSTRUCTION: CONSTRUCTION COST FACTOR (FROM FACTOR CHART) X GROSS SQUARE FOOTAGE PLUS \$4.50 (STATE PERMIT FEE).**
5. **COMMERICAL FEES**
  - D. **\$100.00 MINIMUM PLUS \$4.50 STATE PERMIT FEE FOR CONSTRUCTION COSTS OF \$5,000.00 OR LESS.**
  - E. **ALTERATIONS TO EXISTING STRUCTURES SHALL BE BASED ON THE TOTAL CONSTRUCTION COST OF THE PROJECT. COSTS GREATER THAN \$5,000.00 WOULD BE \$100.00 (MINIMUM FEE) PLUS \$4.50 (STATE PERMIT FEE) PLUS \$7.00/\$1,000.00 OF THE PROJECT COST ABOVE 5,000.00.**
  - F. **NEW CONSTRUCTION: CONSTRUCTION COST FACTOR (FROM FACTOR CHART) X GROSS SQUARE FOOTAGE PLUS \$4.50 (STATE PERMIT FEE).**
6. **REINSPECTION: \$100.00 EACH TIME**
7. **PREMANUFACTURED HOMES: \$250.00**
  - A. **MANUFACTURER APPROVED INSTALLATION INSTRUCTIONS AND AN ON SITE CHECK LIST NEEDS TO BE SUBMITTED AS PART OF THE BUILDING PERMIT APPLICATION FOR ALL MODULAR HOUSING UNITS.**
8. **SWIMMING POOLS: \$80.00 STORABLE POOLS: \$30.00**
9. **DEMOLITION: \$20.00 – PERMIT APPLICATION  
\$80.00 – INSPECTION FEE**
10. **ELECTRICAL INSPECTIONS – SEE ELECTRIC FEES (Page 4)**
11. **OTHER SERVICES NOT COVERED: \$50.00/HR.**
12. **NON RESIDENTIAL, COMMERICAL, OR OTHER STRUCTURES MAY BE CHARGED AN ADDITIONAL 10% OF PERMIT FEE FOR ACCESSIBILITY REVIEW AND INSPECTIONS.**
13. **BUILDING PERMITS NOT REQUIRING INSPECTIONS - \$5.00 PER \$1,000.00 OF CONSTRUCTION COST.**
14. **THERE WILL BE AN ADDITIONAL \$4.50 FOR ANY PERMIT ISSUED UNDER THE UNIFORM CONSTRUCTION CODE.**
15. **MAKE CHECKS PAYABLE TO THE COVINGTON TOWNSHIP.**

**COST PER SQUARE FOOT**

USE GROUP		TYPE OF CONSTRUCTION								
		IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1	ASSEMBLY, THEATERS, WITH STAGE	0.80	.077	0.75	0.72	0.68	0.66	0.70	0.62	0.60
	ASSEMBLY, THEATERS, WITHOUT STAGE	0.72	0.70	0.68	0.65	0.60	0.58	0.62	0.55	0.52
A-2	ASSEMBLY, NIGHTCLUBS	0.61	0.59	0.58	0.55	0.52	0.51	0.54	0.47	0.46
A-2	ASSEMBLY, RESTAURANT, BARS, BANQUET HALLS	0.61	0.59	0.57	0.55	0.51	0.50	0.53	0.47	0.45
A-3	ASSEMBLY, CHURCHES	0.73	0.71	0.69	0.66	0.62	0.60	0.64	0.56	0.53
A-3	ASSEMBLY, GENERAL, COMMUNITY HALLS, LIB, MUSEUM	0.62	0.60	0.57	0.55	0.50	0.48	0.52	0.44	0.42
A-4	ASSEMBLY, ARENAS	0.72	0.69	0.67	0.64	0.60	0.58	0.62	0.54	0.52
B	BUSINESS	0.62	0.59	0.58	0.55	0.50	0.48	0.53	0.44	0.42
E	EDUCATIONAL	0.68	0.65	0.64	0.61	0.57	0.54	0.59	0.50	0.48
F-1	FACTORY AND INSUSTRIAL, MODERATE HAZARD	0.37	0.36	0.34	0.33	0.29	0.28	0.31	0.24	0.23
F-2	FACTORY AND INDUSTRIAL, LOW HAZARD	0.37	0.35	0.34	0.32	0.29	0.27	0.31	0.24	0.22
H-1	HIGH HAZARD, EXPLOSIVES	0.35	0.33	0.32	0.32	0.27	0.26	0.29	0.22	NP
H-2 TO H-4	HIGH HAZARD	0.35	0.33	0.32	0.30	0.27	0.26	0.29	0.22	0.20
H-5	HPM	0.62	0.59	0.58	0.55	0.50	0.48	0.53	0.44	0.42
I-1	INSTITUTIONAL, SUPERVISED ENVIRONMENT	0.62	0.60	0.58	0.56	0.52	0.51	0.56	0.47	0.45
I-2	INSTITUTIONAL, INCAPACITATED	1.04	1.02	1.00	0.97	0.92	NP	0.95	0.86	NP
I-3	INSTITUTIONAL, RESTRAINED	0.71	0.69	0.67	0.64	0.60	0.57	0.62	0.53	0.51
I-4	INSTITUTIONAL, DAY CARE FACILITIES	0.62	0.60	0.58	0.56	0.52	0.51	0.56	0.47	0.45
M	MERCANTILE	0.45	0.44	0.42	0.40	0.36	0.35	0.38	0.32	0.30
R-1	RESIDENTIAL, HOTELS	0.63	0.61	0.59	0.57	0.53	0.51	0.57	0.50	0.46
R-2	RESIDENTIAL, MULTIPLE FAMILY	0.53	0.50	0.49	0.46	0.43	0.41	0.47	0.38	0.36
R-3 & IRC*	RESIDENTIAL, ONE AND TWO FAMILY	0.50	0.48	0.47	0.54	0.44	0.43	0.45	0.41	0.36
R-4	RESIDENTIAL, CARE/ASSISTED LIVING FACILITIES	0.62	0.60	0.58	0.56	0.52	0.51	0.56	0.47	0.45
S-1	STORAGE, MODERATE HAZARD	0.35	0.33	0.31	0.30	0.26	0.25	0.28	0.21	0.20
S-2	STORAGE, LOW HAZARD	0.34	0.33	0.31	0.29	0.26	0.25	0.28	0.21	0.20
U	UTILITY, MISC	0.26	0.25	0.24	0.22	0.20	0.19	0.21	0.16	0.15
	R-3 Garages	0.26								
	Unfinished basements (all use groups)	0.12								
	Finished basements (all use groups)	.024								
	NP Not permitted									

## ELECTRICAL FEES

Rough Wiring or Final Inspection  
1 to 25 Outlets - \$50.00 (Minimum \$70.00/Trip)  
For each additional 10 or fraction thereof - \$10.00

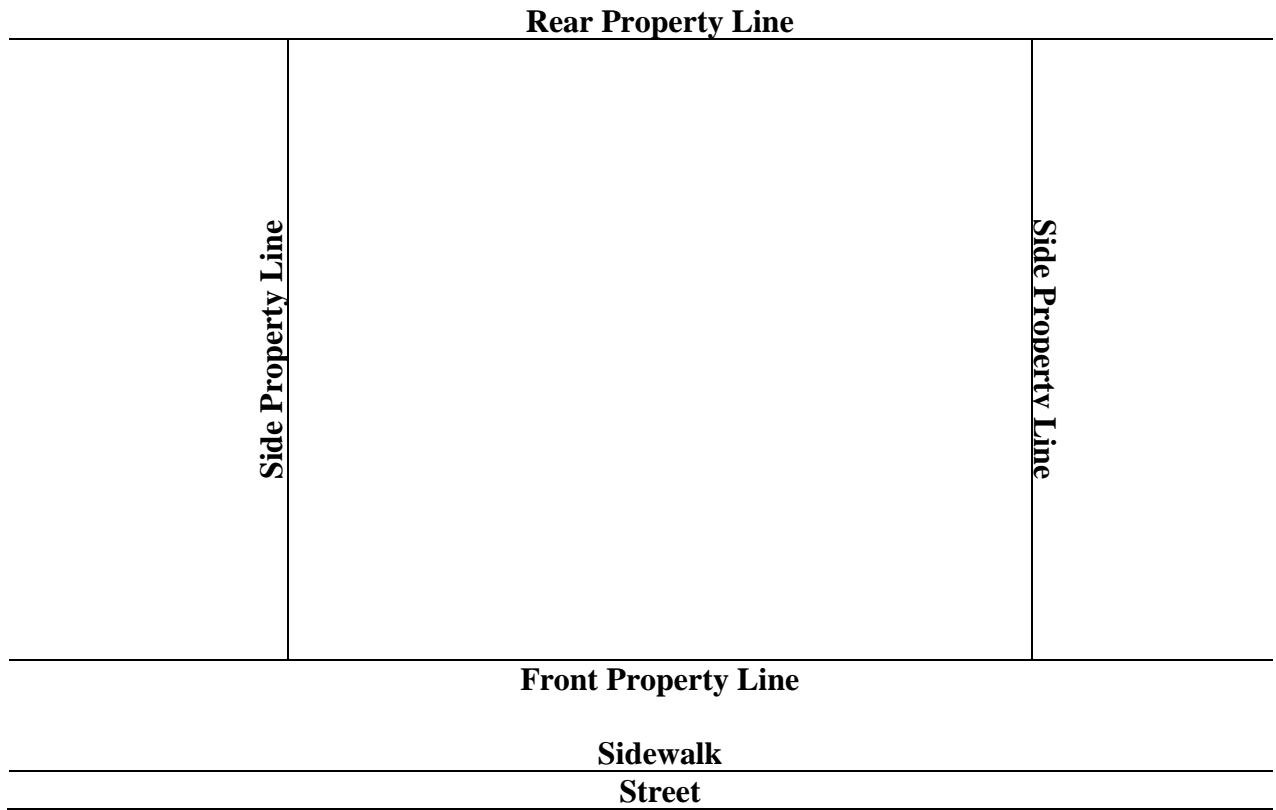
Motors, Appliances and other Equipment  
¼ HP, KW or KVA to 3 HP, KW, or KVA each - \$25.00  
4 HP, KW or KVA to 7 HP, KW or KVA each - \$35.00  
7½ HP, KW or KVA to 29 HP, KW or KVA each - \$40.00  
30 HP, KW or KVA to 49 HP, KW or KVA each - \$50.00  
50 HP, KW, or KVA to 74 HP, KW or KVA each - \$60.00  
75 HP, KW or KVA to 199 HP, KW or KVA each - \$125.00  
200 HP, KW or KVA to 500 HP, KW or KVA each - \$250.00  
Over 500 HP, KW or KVA each - \$300.00

Feeders or Sub-Panels  
Not over 225 Amp - \$35.00  
Over 225A to 400A - \$50.00  
Over 400A to 600A - \$60.00  
Over 600A to 1200A - \$75.00  
Over 1200A - \$100.00  
(Over 600 Volts – add \$50.00 per category)

Service Equipment  
Not over 200A - \$80.00  
Over 200A to 400A - \$100.00  
Over 400A to 600A - \$150.00  
Over 600A to 1200A - \$250.00  
Over 1200A - \$300.00  
(GFI Protected Service add \$50.00. Over 600 Volts add \$100.00)  
Dwellings, Multiple Services and all other Equipment – Apply for Fee

# PLOT PLAN

1. This page shall be used for the drawing of a site plan for all major construction and in such other cases as the Building Inspector deems necessary,
2. The site plan shall show the location and size of the lot, locations and sizes of the buildings and structures upon the premises (both existing and proposed and their relationship to adjoining premises and public roads.
3. Locate and label clearly and distinctly all buildings and structures, show widths and depths of all yards, show names of all roads and indicate north with a north arrow.
4. If the principal building or structure is to be served by an on-site sewage disposal system a sketch of the system shall be shown.
5. Show location and layout of off-street parking and/or loading and report number of spaces.
6. Attach a location map.



Locate all structures with a solid line.  
 Locate proposed structures with a broken line.

DESCRIPTION \_\_\_\_\_  
 \_\_\_\_\_

Zone District \_\_\_\_\_

Date \_\_\_\_\_

# COVINGTON TOWNSHIP

East Hill Road  
COVINGTON, TIOGA COUNTY, PENNSYLVANIA  
16917  
Phone: (570) 659-5439

## HOMEOWNER’S WORKERS’ COMPENSATION AFFIDAVIT

I, \_\_\_\_\_ do solemnly swear that I will not employ/hire any other persons for the project for which I am seeking a building permit.

After receipt of the building permit if I employ any other persons I must notify the Township Office and provide proof of workers’ compensation coverage within three (3) working days.

I understand that failure to comply will result in a stop-work order and that such may not be lifted until proper coverage is obtained, as provided by Section 302 (e) (4) of the Act of June 2, 1915 (P.L. 736), known as the Workmen’s Compensation Act, reenacted and amended June 21, 1939 and amended December 5, 1974 and amended July 2, 1993. (Act 44)

SUBSCRIBED AND SWORN BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
Signature of Notary

\_\_\_\_\_  
Signature of Applicant

ADDRESS OF PROPERTY WORK TO BE DONE \_\_\_\_\_  
\_\_\_\_\_

Application for building permit for \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# PERMIT APPLICATION

(FOR CODE ADMINISTRATOR USE ONLY)

## APPROVALS

BUILDING PERMIT DENIED:	Date _____	Date Returned _____
BUILDING PERMIT APPROVED:	Date _____	
CODE ADMINISTRATOR _____		
Date Issued _____	Date Expires _____	PERMIT # _____
BUILDING PERMIT FEE	\$ _____	RECEIPT # _____
PLUMBING PERMIT <i>(if appl.)</i>	_____	RECEIPT # _____
MECHANICAL PERMIT <i>(if appl.)</i>	_____	RECEIPT # _____
ELECTRICAL PERMIT <i>(if appl.)</i>	_____	RECEIPT # _____

## PROJECT DOCUMENTS (DRAWINGS & CALCULATIONS)

<u>Type of document:</u>	<u>Submitted</u>	<u>Signed &amp; Sealed</u>	<u>Date:</u>	<u>Revision Date:</u>
Foundation Plans	• YES • NO	• YES • NO	_____	_____
Construction Drawings	• YES • NO	• YES • NO	_____	_____
Electrical Drawings	• YES • NO	• YES • NO	_____	_____
Mechanical Drawings	• YES • NO	• YES • NO	_____	_____
Plumbing Drawings	• YES • NO	• YES • NO	_____	_____
Specifications	• YES • NO	• YES • NO	_____	_____
Flood Hazard Area Data	• YES • NO	• YES • NO	_____	_____
Workers Comp. Certificate	• YES • NO	• YES • NO	_____	_____

## DATE STAMP:



Covington Township  
East Hill Road  
Covington, PA 16917  
Phone: (570) 659-5439 Fax: (570) 659-0216

**RESIDENTIAL BUILDING PERMIT  
INSPECTION SHEET**

INSPECTIONS NOTED ON THIS CARD MAY BE SCHEDULED BY TELEPHONE WITH A 24-HOUR NOTIFICATION. WORK SHALL NOT PROCEED UNTIL THE FIELD INSPECTION HAS BEEN APPROVED.

**SUPERIOR WALL SYSTEM –**

FOOTING: Prior to installing stone bed & setting walls.  
FOUNDATION: After 1<sup>st</sup> floor and deck are set, prior to backfilling.

**CONCRETE/MASONRY SYSTEM –**

FOOTINGS: Prior to pouring concrete.  
FOUNDATION: Prior to backfilling.

ABOVEGROUND PLUMBING: Prior to covering, drainage & water line test required.

ELECTRICAL ROUGH-IN: Prior to covering, all wiring & boxes shall be installed. All grounds shall be made for this inspection.

MECHANICAL ROUGH-IN: Prior to covering. Gas piping test is required.

FRAMING: Prior to insulation or covering.

ELECTRICAL FINAL: All equipment, fixtures & devices shall be functional.

MECHANICAL FINAL: All equipment shall be set & functional.

PLUMBING FINAL: All equipment & fixtures shall be set & functional.

FINAL: Prior to any use or occupancy.

PERMIT HOLDER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PERMIT NUMBER: \_\_\_\_\_ DATE: \_\_\_\_\_

This permit is valid for one year and construction shall commence within six (6) months of Permit issuance. Application for Certificate of Use and Occupancy must be filled out and Returned prior to the final inspection approval.