

COVINGTON TOWNSHIP  
Board of Supervisors  
Regular Monthly Meeting  
AGENDA  
January 7, 2019

The January 7, 2019 meeting of the Covington Township Board of Supervisors was held in the Covington Township Municipal Building at 114 East Hill Road, Covington PA. Chairman Lisowski called the meeting to order following the Re-organizational meeting at 7:16PM. Present along with the Chairman was Supervisor Scott Fessler, Supervisor Richard Powlison, and Secretary Nicole Bennett.

Chairman Lisowski asked for public comments on the agenda items only.

Minutes of the meeting held on December 10, 2018 were reviewed and approved.

**Motion** to pass: 1<sup>st</sup> – R. Powlison, 2<sup>nd</sup> - S. Lisowski, all ayes.

The Treasurers Report was reviewed and approved.

**Motion** to pass: 1<sup>st</sup> R. Powlison, 2<sup>nd</sup> 0 S. Fessler, all ayes.

The Deposit Report was reviewed and approved.

**Motion** to pass: 1<sup>st</sup> – R. Powlison, 2<sup>nd</sup> – S. Fessler, all ayes.

The Bills List was reviewed and approved.

**Motion** to pass: 1<sup>st</sup> – S. Lisowski, 2<sup>nd</sup> - S. Fessler, all ayes.

No Real Estate Transfer Report to review.

Payroll/Employee Hours report was reviewed.

Road Master Report: Winter Maintenance, working on equipment, finishing up and start Dirt & Gravel Road projects. **Motion** was made by S. Lisowski, second by R. Powlison to keep the track hoe to work on Wilson Road for as long as the weather allows. Also need to contact PEMA about working on Wilson.

Zoning Report: Report was reviewed along with permits. Supervisor Lisowski advised that Zoning Officer had questions about clear containers piling up across road from Covington Salvage as well as all the vehicles on the lower end of Stager Vehicle Sales. Supervisors stated no issue and are OK with both to be there.

No Building Permits to review.

No Sewer Permits to review.

**OLD BUSINESS**

- Collaboration Meeting with Municipalities and Fire/ Ambulance was cancelled until further notice.
- Discussion on holding off speaking to RTMA, as changes are going on within their office.

## NEW BUSINESS

- Agreement with Guthrie & Co., P.C. for 2018 audit. **Motion** to sign agreement and move forward with audit. 1<sup>st</sup> – S. Lisowski, 2<sup>nd</sup> – S. Fessler, all ayes.
- PSATS CDL Program Education: Federally Required: all employees who have Supervisory responsibilities over employees with CDL need to attend this workshop as well as employees with CDL. Closest location is Bradford County May 16, 2019 with a fee of \$45 per nonmember and \$35 per member. Supervisor Lisowski along with Road Master and Road Crew need to attend.
- QuickBooks 2016 to expire, needs to be updated. Changes have been made on QuickBooks end, therefore fee would be approx. \$300.00 yearly for updates which include online backup if computer crashes as well as 24-7 tech support. Supervisor Lisowski made a **motion**, second by R. Powlison, all ayes to go ahead with the yearly fee.
- Secretary advised Supervisors that computers in office are having issues and may need to be replaced soon. Would like to call in Barry Hughes to see if he can fix computers prior to purchase. Supervisor Powlison advised that anything that was needed within office to function properly we were to get.
- Secretary asked about purchase of Vision Government Solutions (yearly). Supervisors asked to have it put in budget for 2019 and was told to go ahead and pay for it and see how well it works having it back.
  - Blossburg Memorial Library wrote a letter asking for a donation. There was a discussion, Supervisor Powlison requested to give them \$500.00, \$750.00 was too much. Supervisor Lisowski made a **motion** to give donation of \$750.00 to Library, second Supervisor Fessler. Not all ayes.
- Advised there was a called in complaint on property 763 N Williamson Road, in process of taking care of.

## Information/Announcements:

Next Township Meeting will be February 11, 2019

## No Public Comments

With their being no further business, the meeting was adjourned at 8:01PM.

Respectfully Submitted,

Nicole Bennett, Secretary  
Covington Township

(New format requires Supervisors Signatures below with approval)

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